



Financial questions & answers and information about fees

Q. Where can I find out more about loans for tuition fees?

Student Finance England now works with the Student Loans Company to administer student loans and provides information about the financial support you can get from the government.

The best place to start for information is the DirectGov website: www.direct.gov.uk/studentfinance

Q. What are the tuition fees for my course?

A schedule of tuition fees is given overleaf. Fees are quoted in pounds sterling and cannot be paid in any other currency.

Q. What financial support is available to me?

Information sheet 3, “Bursaries & financial assistance” provides information about the financial help you may be able to access.

Q. What do I need to do if the Student Loans Company is paying my tuition fee?

You should complete Form A, “Tuition fee form” and tick the box in section C to say that the Student Loans Company is providing a loan to cover your tuition fee. The loan will be paid directly to the College. You should send us a copy of your financial notification or payment schedule. This provides evidence that the Student Loans Company will be covering your tuition fee and that we shouldn’t be chasing you for payment!

Q. What do I need to do if an organisation is paying some or all of my tuition fee?

If government, a company, your employer, a charity or a religious organisation is paying your tuition fee then you should complete form A, “Tuition fee form” and tick the box in section C to say that a sponsor will be covering some or all of your fee. Fill in the box to say how much they will be paying.

For each separate sponsor (some students have more than one) please complete form E, “Sponsor Form” and send it to the College.

Q. How do I get extra forms?

If you need extra forms then you can download them from our website: www.heythrop.ac.uk. Click on “prospective students” and then “money matters”. If you don’t have access to the internet then you can phone and ask for more forms to be sent to you: 020 7795 4241.

Q. What should I do if I struggle to pay my tuition fees?

You should get in touch with the Finance Team and Student Support as soon as you realise you might struggle. We will do our best to help. It is important that you get in touch. The College is not able to release examination results to students who owe the College money.

Q. What financial support is available to me?

Information sheet 3, “Bursaries & financial assistance” provides information about the financial help you may be able to access.

Q. When are tuition fees due?



Either the full fee, or the first of three instalments, must be paid before or at registration. If you register late then a late registration fee is also charged, of up to £170, depending on timing.

Undergraduate fees

Academic year 2009-2010

All fees shown are in pounds sterling (£)

	Other fees	Full time	Part time
Home and EU students			
Bachelor's degrees		3,225	1,613
Foundation degree in Pastoral Mission			500
Continuation fee		650	650
Visiting students (per module)		650	650
Late registration fee	Up to 170		
Maintenance of registration	200		
<i>(This applies only to students who want to take a year out)</i>			

	Other fees	Full time	Part time
Overseas students			
Bachelor's degrees		5,655	2,822
Continuation fee		1,000	1,000
Visiting students (per module)		1,000	1,000
Late registration fee	Up to 170		

Tuition fee refunds

Students **formally withdrawing** from College are entitled to the following refunds:

Within the first four weeks of the academic year	Full remission of fees
After four weeks, but within six weeks of the start of the academic year	Half remission of fees
After the sixth week of the academic year	No remission of fees